



11th February 2019

Theale Green School

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Dear Parent/Carer

Year 9 Parents' Evening - Tuesday 5th March 2019 (4.30-7.30pm)

As part of our Year 9 Options process, we are holding our Year 9 Parents' Evening on Tuesday 5th March (4.30-7.30pm) and we would like to encourage you to attend in order to meet with your child's teachers and to gain a full understanding of their progress so far in Year 9. It is important that your child attends with you so that they can be involved in discussions with each of their subject teachers.

Please discuss with your child the teachers you would like to see and submit your appointment request by Sunday 24th February, using the customised web link that has been sent to the Priority 1 contact email address we hold for each student.

Appointments will be available from 4.30pm and the last appointment will be 7.25pm. Each appointment will last 5 minutes. You will not need to log in, or set a password to use the online facility. Your confirmed appointment schedule will be emailed to you before the evening. The web link is sent to the Priority 1 contact email address we hold for each student. Appointment request forms will also be available on the school website: News and Events > Parent Communications.

If you experience any problems using the web link please contact Mrs Sandra Eaton (Office Manager) by email: seaton@thealegreen.w-berks.sch.uk or telephone: 0118 930 8542.

In order to get the best out of the Options process:

- **Thursday 14th February 6.30-8.30pm.** Attend the **Options' Evening**. Presentations from the Headteacher will take place in the Learning Resource Centre at 6.30pm and 7.15pm. Visit subject stalls in the Main Hall to speak to subject staff regarding the qualifications.

- **Tuesday 5th March 4.30-7.30pm.** Attend **Year 9 Parents' evening** to meet with individual subject staff. Please prioritise your appointments with teachers of subjects your child is thinking of studying at KS4. Please note that it may be difficult to fit in all your appointments if you are only able to attend for a limited time.

We hope you will make it a priority to attend these important events and we look forward to seeing you.

Yours sincerely

Charlotte Badarello
Deputy Headteacher



Registered company number: 7652565

Registered address: Activate Learning Education Trust,

Opens Road, Oxford, OX1 1SA, United Kingdom

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 - Bicester Technology Studio
 - Theale Green School
 - UTC Heathrow
 - UTC Oxfordshire
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