

# REVIEW OF RESULTS & ACCESS TO SCRIPTS – GCE

## What services are available?

Service	Type	What happens?
1	Clerical check	The adding up of marks is checked.
2	Review of marking	The exam paper is checked to make sure it was marked correctly according to the mark scheme. Marks are changed if the new examiner feels there has been a clear marking error. <b>Marks can go down as well as up.</b>
2P	Priority Review of marking	As above but Priority service for pending University places
3	Access to script (original)	You get your original exam paper back.
4	Access to script (copy)	Access to a copy script
4P	Priority Access to script (copy)	Priority Access to copy of your script for pending University places so you can decide whether to apply for a review of marking.

## Can I have my coursework or controlled assessment re-marked?

- No. This service is not offered by the Awarding Bodies.

## What do I have to pay?

- You have to pay for each exam paper, not for each subject.**
- Payment to be made by ParentPay or bank transfer with ParentPay being the preferred method.

Service	Type	Deadline	GCE/GCSE
1	<b>Clerical check</b>	28 <sup>th</sup> September 2023	AQA: £8.70 Edexcel: £12.50 OCR: £10.00 WJEC: £11.00
1+3	<b>Clerical Check with copy of checked script</b>	28 <sup>th</sup> September 2023	AQA: £8.70 Edexcel: £26.30 OCR: £24.75 WJEC: £22.00
2	<b>Review of marking</b>	28 <sup>th</sup> September 2023	AQA: £46.75 Edexcel: £51.70 OCR: £57.50 WJEC: £46.00
2P	<b>Priority Review of marking</b>	24 <sup>th</sup> August 2023	AQA: £46.75 Edexcel: £51.70 OCR: £57.50 WJEC: £46.00
3	<b>Access to scripts</b> without a review or clerical check ( <b>original</b> )	28 <sup>th</sup> September 2023	AQA: £0 Edexcel: £13.80 OCR: £14.75 WJEC: £11.00
4	<b>Access to scripts</b> without a review or clerical check ( <b>copy</b> )	28 <sup>th</sup> September 2023	NO CHARGE
4P	<b>Priority Access to scripts</b> without a review or clerical check ( <b>copy</b> )	31 <sup>st</sup> August 2023	NO CHARGE

**Deadlines:** Candidates need to be aware that the deadlines are set by the Exam Boards; they are not flexible and are NOT GUIDELINES. Candidates need to ensure that forms are submitted with payment well in advance to ensure time for processing

## What can happen to my mark or grade?

- Marks and grades can go up, go down or stay exactly the same.
- If your grade for a **subject** (not unit/paper) increases we will return your payment.

**Responsibility:** The school undertakes to use reasonable endeavours to submit a candidate's request and accepts no liability for failing to do so other than to refund any fees paid. The candidate and their Parent/Guardian accept full liability for the consequences of the submission of this request to the relevant Exam Board

**Please turn over**



Registered company number: 7652565  
 Registered address: Activate Learning Education Trust,  
 Oxpens Road, Oxford, OX1 1SA, United Kingdom

<b>Name:</b>	<b>Exam number:</b>
<b>Contact number:</b>	<b>Email:</b>

**Please use one line per exam paper, not per subject.**

Awarding Body	Subject	Exam paper title (& code if known)	Service No.	Fee (per paper)
				£
				£
				£
				£
				£
			<b>Total cost</b>	<b>£</b>

**For Exams Office use only:**

I give my consent to Theale Green School to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

I confirm that where I am applying for a review of marking, this has been discussed with ..... (enter teacher's name) prior to the request being made.

**Candidate Signature:**

.....

Payment received £
Service applied for date:
Outcome received date:

**Can parents authorise this review of marking?**

- No. This form **must** be signed by the candidate. If the candidate is not able to sign a form and give permission please contact the Exams Office to discuss the best action.